

**Homeowner’s Maintenance Form for Approval – Addition or Alteration to Property**

All residents are required to obtain approval before undertaking improvements, repairs, additions or alterations on their property. This requirement helps to assure compliance with the Covenants and Restrictions of our Subdivision. Submission of this application will help to avoid confusion and potential cost to the resident for removing unapproved improvements or alterations. Unapproved work may result in legal action by the Sherwood Lake Association’s Board of Directors.

Before starting any improvements, repairs, additions or alterations, please submit a completed copy of this form to the Lake Sherwood Council. (See below)

Applicant’s Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ Lot# \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Type of proposed project: [ ] addition, [ ] alteration, [ ] repair, or [ ] replacement

Attach a description of the project – including dimensions, location, and type of building materials, and pertinent drawing and sketches.

Structure involved: [ ] fence, [ ] building addition, [ ] roof, [ ] swimming pool, [ ] storage building, or [ ] other \_\_\_\_\_.

Location: [ ] front of house, [ ] back of house, [ ] side of house, [ ] roof, [ ] garage, [ ] carport, [ ] patio, [ ] other \_\_\_\_\_

Finish: [ ] to be left unfinished, [ ] match to existing, [ ] paint (color: \_\_\_\_\_), [ ] stain (color: \_\_\_\_\_).

Materials: [ ] wood (type: \_\_\_\_\_), [ ] brick (must match texture & color of existing brick), [ ] screen, [ ] concrete, [ ] pipe, [ ] electrical, [ ] other \_\_\_\_\_

Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

I understand that I am to not start work on this project without approval of the Lake Sherwood Council, per the Restrictions and Protective Covenants of Lake Sherwood Acres.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Residents should be aware that the City of Baton Rouge may also require a building permit.**

*For Lake Sherwood Council Use Only*

Date application received: \_\_\_\_\_ Who received it: \_\_\_\_\_

Council response: [ ] Approved [ ] Not Approved Date: \_\_\_\_\_

Printed Names & Signatures of Council Member(s):

Samantha Montoya \_\_\_\_\_ Don Frattini \_\_\_\_\_ Mike Hayes \_\_\_\_\_

Permit Issued \_\_\_\_\_

Date Council response was delivered to the Applicant: \_\_\_\_\_

Who delivered Council response to Applicant: \_\_\_\_\_

Return to: samantha.lakesherwoodacres@gmail.com